

Daniel Michael Collard Burnap

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I am back in the UK after living in Rio de Janeiro, Brazil since 2005.

Employment History

Owner "Dan Burnap Films" Video Production Company: www.danburnap.com

Managing a video production company service based in Rio de Janeiro with a small team. Creating films for social \ corporate events, advertising and marketing content.

- Organising and working to tight deadlines.
- Team leading, planning and coordination.
- Attention to detail in sensitive \ pressurised situations.
- Project planning \ adaptation.
- Forming and maintaining productive client relationships.
- Directing talent.
- Marketing.

Technical Experience

- DSLR, Mirrorless and Cinema Cameras (Canon, Sony, Panasonic)
 - Sliders and Gimbals (Glidecam and Zhiyun Crane)
 - Wireless audio and recorders.
 - Lighting and colour balance
 - Video editing (PC): Adobe Premiere (CS6 to CC)
 - Animation and 3D Graphics: Adobe After Effects and Element 3D
 - Colour correction and grading.
 - Art Design: Adobe PhotoShop
 - Export Formats and settings for different platforms
 - Memory card off-loading verification / backup disciplines
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Special Police Constable: 2002 – 2005 - Metropolitan Police, London, UK

Working from West End Central police station providing first-line response uniform policing alongside regular officers within the central London area.

- Communicating with people from different backgrounds, cultures and countries.
- Working in demanding and difficult situations.
- Exercising personal judgement, discretion and decision-making.
- Security cleared to CTC level.

IT Support Manager: 2003 – 2005 - NHS: Newham Primary Care Trust, London, UK

Managing a help desk team of five engineers; providing technical support to 800 users on-site and remotely.

- Help Desk management \ Team leader \ Engineer scheduling \ SLA management.
- Man-management of engineers including training, coaching, staff appraisals & personal development.
- IT auditing and asset management.
- Project Management and project leader.
- Department budget management.

Support Helpdesk Manager: 1997 – 2003 - DEM Ltd, London, UK – (no longer trading)

DEM was a fast moving I.T solutions company based in London's West End Soho area. Providing a high-level service to a wide variety of customers; including many high profile television & media clients.

Manager of a team of seven engineers coordinating technical support with strong emphasis on pre-emptive support, customer focus and quality of service.

Help Desk Support Engineer: 1995 – 1997 - M & M Computing, Horley, Surrey, UK

A member of a small team of helpdesk engineers supporting 200 users.

Qualifications

BSc Hons (3rd) Computer Science with Information Engineering
1994, University Of Hull, Humberside, UK

BTEC National Diploma in Computer Studies: 3 Distinctions, 3 Merits, 1 Pass
1991, Lewes Tertiary College, East Sussex, UK

GCSE's (Grade A to C): Maths, English, CDT, Physics, Business Studies
1988, Nork Park Secondary School, Surrey, UK

Other information

Full UK and Brazilian driving licence (car and motorcycle).

Native English Fluency.

Full professional proficiency in Brazilian Portuguese.