



DANIEL DVIR

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Greenwich, SE10 8HR

Wherever I always make sure I leave a mark!

I am an illustrator and designer with a passion for animation and storytelling. I am always on the lookout for exciting new projects creative challenges. My pen and notebook are never out of reach, and I have a diverse set of skills and plenty of experience both as a freelancer and as an in-house designer. I have worked in both print and digital design.

I'm currently looking to expand my animation and storyboarding experience and bring your ideas, stories and characters to life.

SKILLS AND PERSONAL TRAITS

IT and Computer Skills:

- Expert in Adobe CC - Photoshop, Illustrator, Flash (Animate), AfterEffects and InDesign
- Versed with both Microsoft Windows and Mac OS
- Knowledge of HTML and CSS
- Great IT & Hardware skills and an Excel wizard
- Extremely fast learner

Languages:

- English (Fluent)
- Hebrew (Native)
- Spanish (Intermediate)

Personal Skills:

- Strong command of design & animation fundamentals
- Talented and experienced visual designer
- Worked with a variety of clients, on both digital media & print
- Sharp eye for details
- Team leading experience for small teams
- Training and coaching skills - lesson building, in-class teaching and hands-on training
- Self-disciplined and vigilant
- passionate about learning and quick to adapt
- Positive with a great can-do approach
- Most people find me quite funny :D

RELEVANT PROFESSIONAL EXPERIENCE

Present

Freelance Illustrator and Designer

London, UK

- Strong command of design and animation fundamentals
- Worked with a vast variety of clients, on both digital and print media
- Great with high-pressure strict deadlines
- Worked for a variety of industries – gaming, theatre, education, retail and b2b.
- Finding design solutions and following briefs

Sept 2007–Aug 2010

Graphic Designer and Team Leader

IDF - Education and Youth,
Israel

- Creating training accessories, presentations and interactive lessons
- Managing a team of 4-5 designers and overseeing administrative procedures
- Creating innovative eco-friendly work processes
- Initiating and operating web-design and interactive media department

Recognised as one of the excelled team leaders of 2009

Awarded the Outstanding Contribution Award of 2008



OTHER PROFESSIONAL EXPERIENCE

July 2016 – Present

Finance Assistant

Vibrant Media,
London, UK

- Accounts Payable; invoices processing, cashflow, reporting
- Accounts Receivable and Credit Control; Raising client invoices, processing payments, tracking delinquent accounts and keeping relationship with clients, checking credit and rating for potential clients
- Month end procedures, internal audits and report analysing
- Building new work processes and tools to ensure faster, more efficient work
- Improving the departmental organisational memory and pushing for a greener work environment.

July 2015 – June 2016

Groups and Event Planner

Hotel Café Royal,
London, UK

- Delivering high-standard five-star quality service to all clients and guests.
- Producing detailed proposals and BEOs for events (timelines, venues and budgets).
- Coordinating with hotel management, caterers, set designers and Suppliers.
- Analysing bill, revenue reports to accurately influence future bookings.
- Implementing a new floorplan and 3D visualisation methods

Awarded Best New-Comer of the Year 2015

June 2014 –July 2015

Groups & Events Manager

Hilton London Metropole,
London, UK

- Responsible for all contracted event bookings and manage all arriving groups
- Managing a team of 4 in the FOH department.
- Ensuring excellent customer service in the highest quality, establishing and strengthening relationships with return groups and regular guests.
- producing internal forecast and occupancy reports
- Creating invoices and billing group accommodation and events
- Creating and deploying new training and development plan

June 2013 –June 2014

Guest Service Agent

Hilton London Metropole,
London, UK

- Ensuring an efficient reception experience for guests
- Departmental IT administrator
- Training and mentoring colleagues
- Developing a new back-up system for the hotel for downtime using Excel and VBA.

Awarded The General Manager Choice Award June 2014

August 2010 –March 2013

Operation Manager

Tzofim Organization,
Israel

- Managing the regular operation of the branch
- Play a significant role in long-term planning, including initiative geared toward operational excellence
- Managing a team of 6 junior supervisors
- Producing and executing large scale events and field trips
- Building lesson and training plans for both teenagers and adults
- Teaching both in a class environment (groups of 5-30) and 'on field'
- Setting and reviewing budgets and managing costs

Awarded the National Best Branch Manager Award of 2011



EDUCATION

- 2014 | **Character Design for Animation**, Central Saint Martins - UAL, London, UK
- 2010 | **Event Planning and Budget Handling course**, 'Tzofim', Israel
- 2010 | **Health and Safety in Large Events course**, 'Tzofim', Israel
- 2010 | **Game Design and Interactive Media**, Beit Berl College of Arts, Israel
- 2010 | **Animation Fundamentals**, 'HaTeken' school, Tel Aviv, Israel
- 2008 | **Web Development (HTML & CSS) course**, 'HaTeken' school, Tel Aviv, Israel
- 2008 | **Advanced Illustrator and Photoshop course**, 'HaTeken' school, Tel Aviv, Israel

CONTACT DETAILS AND SOCIAL MEDIA

Email me, call me, or stalk me on social media:



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Check out my portfolio, showreel and website:

www.DanielDvirHere.com