

# MelissaChartan

Make-up Professional

T: +44 7880 341 439

E: [info@melissachartan.com](mailto:info@melissachartan.com)

W: [MelissaChartan.com](http://MelissaChartan.com)

## Personal Profile

Independent, competent and highly motivated professional seeking next challenge in the Beauty and Fashion industry. Proven track record as a creative and reliable makeup artist to clients ranging from models and actors to private clients. Substantial experience in sales and management. Consistently building on knowledge base in makeup artistry (individual videos on YouTube channel have between 2,000 and 300,000 views; 1,500+ subscribers).

## Relevant Experience

Jan 2015 – present	<i>App Tester at Avis</i>	Berkshire, UK
	Selected from a team of 8 to fill an app testing position. Responsibilities involve structuring the team's progress, attending meetings, delegating tasks, and clarifying business requirements. Proficient in JIRA, AGILE Methodology, App Testing, iTunes, MSExcel, MSWord.	
Jul 2010 – present	<i>Weddings</i>	UK and Istanbul
	Personalised bridal makeup.	
Nov 2011 – Jul 2014	<i>Personalised makeup courses and workshops</i>	Turkey
	Built up a client base; adapted each course and workshop to client's needs. Taught women of all ages how to apply makeup to suit their personality, lifestyle and special occasions. Consulting, designing makeup looks, practical and theoretical training and completing face charts and detailed notes was at the heart of my workshops' success.	
June 2014	<i>Unique at Beauty Eurasia</i>	Istanbul
	Represented this mineral makeup brand with my designed looks showcased by models, at this prestigious beauty event. Demonstrated makeup application	

and gave a television interview on current makeup trends.

May 2014	<i>Aerosmith concert</i> Makeup artist for the band Aerosmith for its promo shoot prior to concert.	Istanbul
Nov 2013	<i>Periodic Makeup Since Ottoman Times</i> Makeup artist for documentary.	Istanbul
Sep – Nov 2013	<i>Zaman Makinasi 1973 (Time Machine 1973)</i> Makeup artist and team leader during two-month filming (15-hour days) for a feature film directed by renowned Turkish director, Aram Gülyüz.	Istanbul
Feb – May 2013	<i>TV advertisements</i> Makeup and hair for different TV advertisements, including HSBC, Ford and Efes Pilsen beer.	Turkey
Nov 2012	<i>Markaport.com</i> Several makeup sessions for models.	Istanbul
Nov 2012	<i>Diva Salon – <a href="http://atasehirguzellik.com">atasehirguzellik.com</a></i> Planned and conducted a two-day intensive course to train a team of beauty professionals in providing a comprehensive makeup service.	Istanbul
Oct 2012	<i>Sara's Weeknight Meals</i> Makeup artist for the lead chef over three days of filming the US production, <i>Silver Plume</i> .	Istanbul
July 2012	<i>Salve Jorge</i> Makeup artist on one-month shoot of the Brazilian series, filmed for Rede Globo.	Istanbul
June 2012	<i>Benzemez Kimse Sana</i> Chosen by Istanbul's leading makeup artist Derya Ergun to join his team and create looks for dancers, prominent judges and contestants on a television talent show.	Istanbul
Jun 2011 – Feb 2012	<i>Estée Lauder</i> Counter Manager at the Estée Lauder counter at Boots. Continuous customer relations and product training.	Richmond, London

Maintained the highest standard of customer service. Administered a team of consultants. In-depth analysis of business figures which led to innovated practices and focused strategies to grow selected areas of the business through maintaining customer relationships and organising key events.

Oct 2010 – Mar 2011	<i>Maya Sales</i> Telesales team member; consistently hit and exceeded targets and was often the top seller.	Berkshire
June 2010	<i>Miss Gibraltar</i> Designed and created a look for 16 dancers and the main host's makeup; worked closely with <i>Miss World's</i> makeup artist.	Gibraltar
Oct 2009	<i>BBC Three</i> Assistant makeup artist on set of the series <i>Snog, Marry, Avoid</i> .	London
June 2009	<i>Ejder Kapani (Dragon Trap)</i> Makeup artist's assistant on shoot of Turkish director, Uğur Yücel's film, which won eight Turkish Golden Globes.	Istanbul
Nov 2008	<i>Fashion Designer Takis' Fashion Show</i> Improvised makeup for the 'Forgotten Peacock' show.	London

### **Training with M.A.C Pro Masterclasses**

Nov 2009	'Polishing Your makeup' by Alexandra Byrne.
Oct 2009	'Creative makeup', presented by M.A.C senior artists Pablo Rodriguez and Caroline Donnelly.
Nov 2008	'Editorial Shoot Culture Masterclass' by Andrew Gallimore.

### **Additional Information**

Oct 2011 – present	<a href="#"><i>Instinctive Beauty</i></a> Write beauty-related articles for my own blog.
Jan 2010 – present	<a href="#"><i>iStylista.com</i></a> Beauty Expert and Stylist. Write beauty articles and produce makeup tutorial videos. Pitched idea of a makeup section for

website and was accepted. Ideas on how to benefit the company were likewise adopted.

March 2013

[theguideistanbul.com](http://theguideistanbul.com)

Feature article in popular Istanbul-based magazine;

[Melissa Chartan: Beautifying Women.](#)

Mar 2012

*Business 2012*

Attended UK's biggest business conference to develop and target my social media marketing.

Oct – Dec 2010

*Fairfields Gallery*

Three images from portfolio showcased at the *FROCKSHOCK!* fashion exhibition.

## Education and Qualifications

2007 – 2010

**Southampton Solent University**

Southampton, UK

*BA (Hons) in makeup and Hair Design  
for Music, Film and Photography  
Second Class (Second Division)*

## Skills

- ≡ Fashion, media and commercial styling
- ≡ Hair design and basic hair cutting skills
- ≡ All aspects of makeup artistry
- ≡ Photography and lighting techniques
- ≡ Historical and contextual studies
- ≡ Promotional and creative writing
- ≡ Business and marketing
- ≡ Excellent time management skills
- ≡ **Languages:** English (native), Turkish (advanced), French (conversational), German (conversational), Spanish (basic)
- ≡ **IT skills:** proficient in the Microsoft Office Suite, Photoshop and Final Cut Express, advanced web usability skills
- ≡ **Driving:** Full current clean driving license

## References

Available upon request.