

Phoebe Wilkins

CAMERA ASSISTANT

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SKILLS

- Conversational French (French Immersion, French Intermediate Short Course UAL)
- Adobe Premiere Pro Certified
- Adobe Software
- Ethnographic research
- Strong leadership
- Team player
- Scriptwriting
- Holistic understanding of filmmaking process
- Strong communication
- Problem solver
- Time management
- Delegation and organisation
- Knowledge of camera equipment

EDUCATION

MA Media, Communications and Critical Practice

University of the Arts London (UK)

2021-2022

- Producer, director, editor of short film
- Co-director of branded content film
- Producer/scriptwriter of podcast episode
- Scriptwriter for charity audio advertisement
- Blog creator
- Producer, director, editor, researcher for mini documentary on intangible cultural heritage in small live music venues

BA (Hons) Political Science and Philosophy

University of Birmingham (UK)

2017-2020

- Class II (Division I)

IB Diploma + High School Diploma

Holy Heart of Mary Regional High School

(Newfoundland, Canada) 2015-2017

ABOUT ME

I am a highly organised, proactive, and enthusiastic post-graduate with a breadth of experience ranging from short films to TV drama. As a dual citizen from Newfoundland, Canada – where the participatory filmmaking method was pioneered – I aim to contribute to the intrinsic social value of documentary film through my pursuit as a camera assistant. I am eager to bring my great communication, negotiation, and team working skills to set, alongside technical expertise.

FILM / TV

2nd Camera Assistant – My Dearest Amena (Short Film)

July 2022 (London, UK)

Produced by Jennifer Elmore and Jen Kisson

Runner – Moju Juice Comedy Sketch (Branded Content)

June 2022 (London, UK)

Produced by Alex Cooper, Mid-brow

Research Assistant – Love Productions

June 2022 (London, UK)

Worked under brief to analyse and log rushes from previous program.

Work Placement – Love Productions

May 2022 (London, UK)

Research for TV pitches under Channel 4 brief; runner for The Great British Bake Off and for new E4 TV series on location and at HQ. General office assistant: post runs, press cuts, lunch, teas/coffees, background research, desk layouts.

Production Assistant – 24fps Sky1 Billions

May 2021 - June 2021 (London, UK)

General assistant Sky1 US TV show, Billions, London shoot production office. Organised US team's high-stake arrival and updated universal calendar. Assisted UK line producer on location recce. Runner on set where I liaised between departments and flexibly prioritised work where needed.

EXPERIENCE

Media Management and Barista – Mum's Wholefood April 2022 – Present (London, UK)

Redesigned labels and helped establish the brand identity that embodied the shop values. Made social media posts to reflect the business's ethos while establishing and maintaining customer relations.

Representative – LNZRT July 2021 – March 2022 (London, UK)

Spokesperson at live music events where I acted as host to artists and negotiated between clients, partners, artists, artist managers, and venue managers. Organised riders and receipts while maintaining strict time management.

Bartender – Shacklewell Arms April 2021 – Present (London, UK)

Worked long and late shifts developing a resilient and hard-working ethos in the music industry.

Writer – 23 Magazine May 2021 – July 2021 (London, UK)

Writer for Southwark funded magazine which aims to promote the arts and culture sector post-lockdown where I successfully developed, pitched and wrote an interview piece with band member of Shame.

Transcription Editor – University of Birmingham Jan 2020 – April 2020 (Birmingham, UK)

Transcribed, synthesized, and edited linguistics lectures across recordings and notes into book chapters with precision. Carried out in-depth research for ultimate coherency. Acknowledged in publication of book 'The Cognitive Commitment' by Dagmar Divjak

Assistant Editor – Global Strategy Forum June 2018 – Dec 2019 (London, UK)

Assisted the thinktank's Director with coordination during debate and panel events on relevant affairs which hosted high profile politicians and journalists. Transcribed and edited 6 lectures from globally established politicians, journalists, authors, and diplomats ranging from 3000 – 5000 words for publication in the Global Strategy Forum Lecture Series 2018