

Motivated professional graduate with hands-on experience in media production, ready to contribute to the achievement of organisations' long-range objectives. Demonstrated skill as assistant producer and director and production assistant. Proven expertise in researching and writing scripts, securing locations, and planning/scheduling video shoot. Possess editing, shooting, and transmitting skills with understanding and knowledge of methods/techniques required to produce media projects across a wide range of television and film.

Areas of Expertise include:

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|---------------------------------|-------------------------|---------------------------------|
| ▪ Assistant Director & Producer | ▪ Production Assistant | ▪ Production Set Development |
| ▪ Event Planning & Execution | ▪ Relationship Building | ▪ Bi-lingual English/French |
| ▪ Team Leadership & Motivation | ▪ Project Management | ▪ Video/Audio Formats Awareness |

Professional Experience

KODE MEDIA • London, United Kingdom • February - March 2018

INTERNSHIP

Role encompasses runner on location shoots, assisting producers in actor auditions, call sheets and various tasks throughout the day. Analysing and recommending project opportunities.

Worked on several film shoots as a runner including:

- Annabel's
- Den
- Little Mix
- Annabel's part 2
- Fibre Yogurt Commercial

NAUGHTY STEP PRODUCTIONS • London, United Kingdom • February 2018

PRODUCTION ASSISTANT

Multitask role as runner in an advertisement for Warner Bros

Key Accomplishments:

- Stepped into a role of actor last minute due to no-show

PERSONAL FILM PROJECTS • London, United Kingdom • 2014-2017

DIRECTOR/PRODUCER/CINEMATOGRAPHER

Recognised as the writer, director, and producer for all major university student film projects, including Stuck, Ben, Ghost town, and Vendetta. Planned and executed field-based video production, including the planning, filming, directing, editing, sound mixing, and graphic design.

Key Accomplishments:

- Kept abreast with professional video production procedures, techniques, and terminology as well as professional production equipment operations, including video cameras, recorders, and audio recording equipment.

MUSIC VIDEO, INFERNO • London, United Kingdom • 2016

RUNNER

Managed set construction and obtained valuable experience through co-ordinating with a large crew. Performed general assistant duties under the direction of the producer and other production staff to ensure seamless execution of production processes.

Key Accomplishments:

- Managed and provided equipment resources on location, assisted in the construction of sets, and delivered hospitality services to actors and crewmembers.

Zac Norrington

Assistant Producer/Director

Zac.norrington@gmail.com • Show reel: vimeo.com/216595061

07402 704591 • London, UK

HER FILMS • London • 2015

ASSISTANT PRODUCER

Administered all significant challenges associated with filming permit, costume changes, and scouting locations.

Key Accomplishments:

- Contributed to the development and execution of projects music video 'Workhouse' by Nubian Twist to target.

Additional experience as **Waiter, Bartender, and Runner** for an events company, as **Barman** for Wheatsheaf Pub, as **Bartender** for a wine tasting bar in Balham London.

Major Filmography Projects

Vendetta • Who's Watching Who? • Ghost town • Ben • stuck • why homeless?

Education & Training

BA (Hons) in Digital film and video (2:1) LONDON SOUTH BANK UNIVERSITY | London, UK | 2017

International Baccalaureate, INTERNATIONAL BILINGUAL SCHOOL OF PROVENCE | Aix En Provence, FR | 2014